

**WOODY CREEK METROPOLITAN DISTRICT  
MEETING MINUTES  
BOARD OF DIRECTORS MEETING  
November 10, 2020  
6:00PM Zoom**

The Board of Directors of the Woody Creek Metropolitan District conducted a special meeting of the Board of Directors on November 10, 2020. The following meeting minutes reflect the primary discussion points and any formal actions taken by the Board of Directors.

The meeting notice and agenda were posted at least 24 hours in advance at the designated location within the District boundaries and on the website.

Members of the Board of Directors in attendance included Nikki Allen, Cecilia Sanchez, & Patricia Hamilton, thereby a quorum was in attendance. Also present were Krystin Oda Bergstresser, Audrey Krill, Maggie Casey, Mary Ann Thompson, Scott Kenner, & Peg O'Brien(arrived late).

Meeting Agenda & Action Items:

1. Call to Order/Roll Call. (2 min) 6:04 pm
2. Consideration of the agenda. (2-5 min)
3. Consideration and adoption of the meeting minutes from September 22, 2020. (2 min)

**Nikki moved to adopt minutes from September 22, 2020, Patty seconded, and the Board unanimously approved this item.**

4. Discussion regarding Tex Weaver's fines. (5 min)

**Nikki moved to reduce Tex Weaver's two fines to \$400 total & excuse late fees accrued due to payment application per the delinquency policy, Cecilia seconded, and the Board unanimously approved this item.**

5. Appointment of New Board Members to fill vacant seats. (5 min)

**Nikki moved to appoint Audrey Krill to the Board of Directors, Patty seconded, and the Board unanimously approved this item.**

6. Public Hearing to consider the draft 2021 Budget. (10 min)

7. Adoption of a Resolution Approving the Draft 2021 Budget for the Woody Creek Metropolitan District. (5 min)

**Nikki moved to adopt the Resolution Approving the Draft 2021 Budget, Audrey seconded, and the Board unanimously approved this item.**

8. Adoption of a Resolution Appropriating Sums of Money as set forth in the 2021 Budget. (5 min)

**Audrey moved to adopt the Resolution Approving the Draft 2021 Budget, Nikki seconded, and the Board unanimously approved this item.**

9. Adoption of the Resolution to Set Mill Levies. (5 min)

**Nikki moved to adopt the Resolution Approving the Draft 2021 Budget, Patty seconded, and the Board unanimously approved this item.**

10. Adoption of the Resolution of Annual Administrative Matters. (5 min)

**Nikki moved to adopt the Resolution Approving the Draft 2021 Budget, Patty seconded, and the Board unanimously approved this item.**

11. Treasurer's Report – Update on Current Financial status. (5 min)

12. Old Business

- A. Playground
- B. Short term/visitor parking

13. New Business (5 min)

14. Public Comment – Citizens may take up to three minutes to address the Board. (5-15 min)

15. Agenda Items for the January 2021 meeting. (5 min)

16. Adjourn 7:13pm

**Nikki moved to adjourn the meeting, Audrey seconded, and the Board moved unanimously to approve this item.**

#### Meeting Notes:

1. All board members in attendance, and a quorum was present.
2. Item 11 was moved to item 6, Nikki added discussion of 6B Woody Creek Plaza utility fee & Aaron Smith parking late fee to old business.
3. September minutes were adopted
4. BOD discussed Tex Weaver's fines and decided to lower the fees to \$200 for Invoice #3940 for Illegal Dumping and \$200 for invoice #3941 for the Metal

- Panels. Any late fees accrued due to the application of payments as per the delinquency policy were to be excused.
5. BOD appointed Audrey Krill to fill one of the vacant seats on the board. Audrey was sworn in as a member of the board.
  6. Nikki reviewed the 2021 proposed budget, the board discussed and revised a few line items.
  7. The BOD adopted the 2021 Budget.
  8. The BOD adopted the Resolution Appropriating Sums of Money.
  9. The BOD adopted the Resolution to Set Mill Levies.
  10. The BOD adopted the Resolution of Annual Administrative Matters.
  11. Nikki reported the District is at 79% of the 2020 budget. She will be making the annual transfer to the capital reserve fund. There were some larger expenses this year that we did not plan for such as the speed bumps, maintenance/ repair materials, & the irrigation repair.
  12. Playground - Scott Kenner asked about the playground committee and offered to look into structures and reach out to Brad Matthews.  
Short term parking - Discussion of tearing down the shed to add more residential parking. Audrey mentioned the shed was set to be removed  
Aaron Smith - BOD waived the November parking late fee at Aaron's request.  
Minutes to reflect the 6B Woody Creek Plaza - If a tax were implemented the bill would be \$19,516.32 if annexed into the district. The board has the authority to revise the utility fee to reflect what the taxable rate would be.
  13. No new business
  14. Mary Ann - Inquired about transfer from Infrastructure account, mentioned that the tack shed was planned to be removed as per the PUD as well, noted that the short term parking is supposed to be visitor parking only, noted Post Office has not been paying their utility fees, thanked BOD for service.
  15. January agenda items discussed - Playground
  16. Meeting adjourned. 7:13pm

Minutes prepared by Krystin Oda Bergstresser - Administrator